

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
MINUTES OF ACTION MEETING
April 10, 2014

Mrs. Pat Wilson called to order the Regular Session at 6:00 pm at Highland High School.

Mr. David Cappuccio read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 1/28/14.
- Posting on the front door of the Central Office facility on 1/28/14.
- Mailing written notice to the Courier Post on 1/28/14.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 1/28/14.
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.
- Everyone was invited to join in the flag salute.
- The Board agreed to have a moment of silence to honor our military.

PRESENT - Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ALSO PRESENT - Mr. David Cappuccio, Mrs. Jean Grubb, Dr. Brian Repici, Mrs. Julie Scully, Mr. Matthew Szuchy, Mr. John Wade, Mr. Dan Long

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

ARRIVED AT 6:14 PM – Mr. Ben Zanghi

On the motion of Dr. Mark Schmitz, seconded by Mrs. Dawn Leary, the Board of Education Adjourned to Executive Session at 6:02 pm
Roll Call Vote

YES - Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

ARRIVED AT 6:14 PM - Mr. Ben Zanghi

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter "BHPRS", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the BHPRS, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRS, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of

the public body

- Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPUSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPUSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPUSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPUSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Dr. Mark Schmitz, seconded by Mrs. Jenn Storer, the Board of Education adjourned from Executive Session at 6:20 pm Roll Call Vote

YES - Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson Mr. Ben Zanghi

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

Matt Szuchy made a presentation on CCSS.

Three musical selections were played and sung by Back Stage Players of Highland High School

The Board of Education went into Public Session at 7:00 pm.

Ms. Petite presented awards the following Highland students:

Winter Track – Group II Sectional Champs & Group II State Champs

Bennett Alexander, Ryan Carroll, , Vince Daniels, Sean David, Jose Figueroa, Dominic Funaro, Joshua Hackett, Chais Hill, Jamil Jackson, Harun Kashem, Daquan Lindsey, Brian Murphy, Robert Price, Zach Samalonis

Wrestling – Tri County Conference Diamond Division Champions and District 30 Champions

Joshua Clark, Mark Gillis, Mikal Jenkins, Christopher Madgey, Sheldon Morris, Nick Theisen, Jordan Warren

Mrs. Wilson asked for any emergency items. There were none.

Mrs. Wilson asked for any public comments. There were none.

A. INFORMATION ITEMS

1. Required Monthly Drills/Bus Evacuation Drills

Drills were held on the following dates:

	Date	Time	Evacuation Time
Triton	03-27-14	10:20 am	3 minutes 13 seconds FIRE DRILL
	03-27-14	10:45 pm	25 minutes EVACUATION DRILL
Highland	03-11-14	1:25 am	4 minutes 41 seconds FIRE DRILL
	03-26-14	9:22 am	7 minutes SHELTER IN PLACE
Timber Creek	03-14-14	8:39 am	4 minutes 5 seconds FIRE DRILL
	03-27-14	8:19 am	8 minutes LOCKOUT
Twilight	03-12-14	4:15 pm	3 minute FIRE DRILL
	03-27-14	6:40 pm	5 minutes LOCKOUT

2. Board Attendance

3. Committee Meeting Schedule/Reports

Finance/Technology	– Nothing to Report
Facilities/Security/Transportation	– Nothing to Report
Curriculum/Special Ed/Student Affairs	– Nothing to Report
Personnel	– Nothing to Report
Policy/Planning	– Nothing to Report
Public Relations/Media/Bd Relations	– Nothing to Report
Negotiations	– Nothing to Report

B. MANDATED MONTHLY ACTION ITEMS

Mrs. Grubb presented item(s)7B: 1 - 5 for approval.

On the motion of Mr. Ben Zanghi, seconded by Dr. Mark Schmitz, Item(s) 7B: 1 - 5: approved

Roll Call Vote:

YES — Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

ABSTAINED FROM ITEM #1 – Mr. Ben Zanghi

ABSTAINED FROM ITEN #3 – Mrs. Jenn Storer

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

Minutes of March 13, 2014 Executive Session

Minutes of March 13, 2014 Workshop/Action Meeting

Minutes of March 27, 2014 Executive Session

Minutes of March 27, 2014 Workshop/Action Meeting

Minutes of February 20, 2014 Executive Session-Released to Public

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved.

4. Cash/Wire Transfers

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator's Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

Mrs. Grubb presented item(s)7B: 6 - 9 for approval.

On the motion of Mr. Ben Zanghi, seconded by Mrs. Jenn Storer, Item(s) 7B: 6 - 9: approved

Roll Call Vote:

YES — Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

6. Treasurer of School Moneys Report

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2014. The Treasurer's Report and Secretary's report are in agreement for the month of March 2014. Move that the Board of Education approve the Treasurer of School Moneys reports.

7. Budget Certification

BOARDS' CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
Nothing To Report

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

Move that the Board of Education approve the Student Activities Account Reports.

Mrs. Grubb presented item(s)7B: 10 for approval.

On the motion of Mr. Ben Zanghi, seconded by Mrs. Jenn Storer, Item(s) 7B: 10: approved

Roll Call Vote:

YES — Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

ABSTAINED FROM #5 – Mrs. Pat Wilson

10. Use of Facilities

Move that the Board of Education approve the Use of Facilities requests as submitted by the principals.

C. OTHER MONTHLY ACTION ITEMS

Mrs. Grubb presented item(s)7C: 1 - 3 for approval.

On the motion of Mr. Ben Zanghi, seconded by Mrs. Jenn Storer, Item(s) 7C: 1 - 3: approved

Roll Call Vote:

YES — Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

1. Tuition Contract for State Responsible Students

5. Approval: Stipend/Student Activities Account

The Superintendent recommends Board of Education approval for the following staff members to receive a stipend from the Student Activities Account for the 2013-2014 school year. Details are shown on SCHEDULE G.

6. Approval Senior Trip Chaperones & Alternates for Timber Creek High School

The Superintendent recommends Board of Education approval for the chaperones and alternates for the Timber Creek Senior Trip on June 1, 2014 to June 7, 2014.

FEMALE

MALE

Alexis Rabeau
 Kristin Sagedy
 Kerri DiPietro
 Lauren Curiale
 Abbe Elliott

Robert DiMaulo, Jr. (12th grade VP)
 Robert Milavsky (11th grade VP)
 Alan Powell
 Frank Torcasio
 Theodore Munz
 Christopher Vittese
 Alternate: Samuel Fierra, Administration
 Keith Kozak, Teacher

Alternate: Lisa Draper

7. Request to Serve Student Teaching

The Superintendent recommends permission be granted for the following Rowan and Rutgers Education students to serve their clinical experience assignments for the Fall Semesters of the 2014-2015 school year.

Student Teacher/ University	Supervised By	Dates	School	Subject
Jacqueline Beck* Rowan	Mike Palma	10/27/14 - 12/17/14	Triton	Art
Timothy Looby* Rutgers	Christie Doppler	9/3/14 - 12/12/14	Timber Creek	Social Studies

*PENDING PROOF OF CRIMINAL HISTORY CLEARANCE

8. Approval: Family Medical Leave/Family Leave (Revised)

The Superintendent recommends Board of Education approval for:

J. Napoli, a math teacher at Triton High School, to extend her medical leave without pay to April 21, 2014.

L. Lance, a special education teacher at Triton, to take Family Medical Leave from June 10th until the end of the school year. She will use 13 accumulated sick days for this leave.

J. Cooper, a PE teacher at Timber Creek, requested FMLA from April 17, 2014 until June 11, 2014 utilizing 34 sick days. Additionally, she will take FLA from June 12, 2014 to June 26, 2014 without pay for the remainder of the school year. She also is requesting to take FLA for bonding from September 11, 2014- October 23, 2014 without pay.

Dr. Repici presented item(s) 8A: 9, 10, 11 for approval.

On the motion of Mr. Ben Zanghi, seconded by Dr. Mark Schmitz, Item(s) 8A:9, 10, 11: approved.

Roll Call Vote:

YES — Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

ABSTAINED FROM ITEMS # 1: Mrs. Dawn Leary

9. Approval: Job Description

The Superintendent recommends Board of Education approval for the following Job Description: AV & Computer Support Technician. Details are shown on SCHEDULE H.

10. Approval Retirement

Mr. C. Costello, the AV Technician at Triton High School has submitted a letter to the Board of Education indicating he will retire July 1, 2014. Mr. Costello has been an employee of the district for twenty six years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

11. Approval Resignation

M. Hanson, a Special Education Teacher at Highland High School, has submitted a letter of resignation, to be effective on June 30, 2014. The Superintendent recommends acceptance of the resignation.

B. ATHLETICS Nothing to Report

C. POLICY Nothing to Report

1. First Reading – Policies/Regulations

Policies

Regulations

H. MISCELLANEOUS

Dr. Repici presented item(s) 8H: 1, 2, 3 for approval.

On the motion of Mr. Ben Zanghi, seconded by Mrs. Jenn Storer, Item(s) 8H: 1, 2, 3: approved.

Roll Call Vote:

YES — Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

1. Special Education – Out of District Placements 2013-14

For the school year 2013-14, the Child Study Team has placed the classified students listed on **SCHEDULE E** in special education institutions believed to be best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Harassment Intimidation & Bullying (HIB) Investigations

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB Investigations, were presented within the Executive Session portion of the April 10, 2014 Board of Education Meeting by the Superintendent of Schools and the District Anti Bullying Coordinator. Details are shown on SCHEDULE F.

3. Overnight Field Trip

Date of Event:	April 29, 2014 – April 30, 2014
Nature of Event	Teen Pep Retreat
Students:	23 – Timber Creek Students
Chaperone(s):	Chris Vittese and Kerri Di Pietro
Cost to District:	Costs covered by Teen Pep Account

INFORMATION ITEMS

Dr. Brian Repici, Superintendent
Nothing to Report

SPECIAL EDUCATION/POLICY UPDATE

Mr. David Cappuccio, Director of Special Education
Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mrs. Jean Grubb, Business Administrator
Nothing to Report

CURRICULUM UPDATE

Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNEL UPDATE

Julie Scully, Supervisor of Personnel Management
Nothing to Report

Mrs. Wilson asked for public comments. There were none.

Dr. Repici recognized Bill Breuer for 26 years of service.

Dr. Repici also recognized Mark Schmitz for becoming a Certified Board Member.

On the motion of Mr. Ben Zanghi, seconded by Mrs. Jenn Storer, the Board meeting adjourned at 7:36 pm.

Roll Call Vote:

YES — Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mr. Bill Murray

Respectfully submitted,

Jean Grubb
Board Secretary
JG/kc